

# Appleby Magna Parish Council Minutes

[www.applebymagnaparishcouncil.co.uk](http://www.applebymagnaparishcouncil.co.uk)  
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6 April 2023, 7.30 pm, Appleby Magna sports pavilion

- Present:** - Cllrs Emma Bird (Chair), Kevin Jones, Sue Mitchell, Clerk Lindsay Swinfield, a member of the public. Cllr Lynne Jones had emailed her resignation from the Parish Council. Following 2023 elections three Cllrs had been elected – Cllrs Emma Bird, Kevin Jones and Sue Mitchell. The Annual Parish meeting was advertised informing local initiatives and groups were welcome to attend or to give an update – none responded. The Chair (Cllr Emma Bird) had produced an annual report of the Parish Council – this is on the PC web site.
- 2331 Apologies** – Cllr Andrew Whitehurst– apology accepted.
- 2332** In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on the agenda. Clerk to report any written requests for dispensation in respect of items on the agenda.
- 2333 Open forum for members of the public and press**, 3 minutes per person allowed with a maximum of 15 minutes for the session– meeting adjourned to allow participation. Sonia Liff (Appleby Environment Group) reported that the group will continue to run and a link to the Parish Council web site would be useful – Cllr Sue Mitchell will sort this out. The heritage notice boards will be erected once planning authorisation is given – if required. Ms Liff left the meeting.
- 2334** Minutes of the Parish Council meeting held on 2 March 2023 unanimously **RESOLVED** and signed by the Chairman.
- 2335 Decisions made under delegated powers** – Nil
- 2336 Police / Neighbourhood Watch Matters** – all crime reports can be viewed at [www.Police.uk](http://www.Police.uk) and type in the relevant postcode – however reports are always two months behind. *Please ring 0116 2222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. [www.neighbourhoodlink.co.uk](http://www.neighbourhoodlink.co.uk) or [www.leics.police.uk/support](http://www.leics.police.uk/support). To have your say [www.leics.police.uk/haveyoursay](http://www.leics.police.uk/haveyoursay).*
- 2337 Planning Applications**
- 23/00140/FUL 21 Botts Lane, erection of two storey rear extension, single storey side extension, increase in roof height, installation of dormer window & creation of first floor – no comment.
  - 23/00189/FUL 19 Didcott Way, erection of single storey extension and canopy – no comment.
- 2338 Planning Decision Notices – nil to report**
- 2339 Footpaths, Hedgerows, Street and Allotment Matters**
- Allotment & orchard site – site looks tidy and neat, there is still a long waiting list for allotment plots.
  - Litter problems – the Parish Council is liaising with Dixie school re litter picking initiatives. The lady who carries out litter picking as a volunteer (who does a wonderful job) needs new litter picking equipment – all agreed the PC to purchase this.
  - A Poplar tree on Didcott Way has been removed by qualified tree surgeons.
- 2340 Appleby Recreation Sport ground**
- New swings for the play area – the new swings have been ordered (double flat junior swing and double cradle swing), and the old equipment will be removed – should be complete by May 2023.
  - Cricket Club sponsorship signage request – following discussion it was agreed that more information is required before permission to erect sponsorship signage may be granted – who will the sponsors be – where exactly will the signage go – size/type? Information was requested, but this matter is still not resolved, the AGM will be held on 02/05/23 and a response requested.

**2341 HS2** – No further information received and planned public meetings have been cancelled.

**2342 General Items for discussion**

- a. Resilience group update & flood issues in the village & flood equipment – ongoing item with Trent Rivers Trust liaising with the PC and other departments. Severn Trent have cleared some drains. Cllr Kevin Jones to represent the PC on the flood group, along with Cllr Sue Mitchell – all agreed.
- b. The Speed Sign – data for March 2023 to be published, average speed logged at 25-30 mph, however one speed recorded was 70 mph.
- c. The Coronation of His Majesty the King on 6 May 2023 – it was **RESOLVED** unanimous to purchase bunting and lamp post placards – requesting that the £241 previously donated by NWLDC be put towards the celebrations. It was **RESOLVED** unanimous to put planted beds around the two large village signs – with small plaques celebrating the Coronation. Budget to be c. £300 for bunting and lamp post placards. Budget for the raised beds x 2 to be c. £1300 excluding plants – raised beds to have brick foundations with rocks along the edges, approximately a circle of 1m.
- d. Christmas tree event – to be part of the questionnaire to gauge public opinion.
- e. Dog waste bin required – it was **RESOLVED** unanimous to request another dog waste bin – to be placed on Top Street, opposite St. Helens Lane in Appleby Magna - ideally between or by the lamppost / Noticeboard sign. The coordinates are 52.6813989, -1.5340028.
- f. Parish Council web site re-build – ongoing, a lot of work has already been carried out and the site is looking really good – thanks to Cllr Sue Mitchell.
- g. UKSPF community grant - £3250 available – criteria includes: create or improve an area of public space, leading to increased visits - Can be town centre, high street or a local park/green space - Make an area wheelchair accessible - Support a local event or initiative (arts, heritage, cultural, creative) - Make an improvement to the local neighbourhood - Create or support a local facility (sports field, museum, village hall) - Create or improve an area of green space or water - Create or improve local paths and cycleways - Plant trees - Make changes to an area to reduce Anti-Social Behaviour or Crime (better lighting, cameras) - Campaign and advertise to encourage visits to the local area - Provide volunteering opportunities, bringing diverse groups of the community together - Supports an existing group to obtain, retain or develop skills knowledge and tools, particularly where this safeguards the future or helps them grow (website building) - Installs or improves digital connectivity (e.g. wifi) in a community facility.

**2343 Financial Matters**

- a. Approve payments & reconciliation reports – Payments list (£1178.43) unanimously **RESOLVED**, reconciliation report unanimously **RESOLVED**. The AGAR (annual return for 2022/23) had been emailed to all Cllrs – this will be listed on the May 18 2023 agenda for approval and resolution.

**2344 Risk Assessment for all relevant areas & play area inspection report** from ROSPA also includes flood risk. Due diligence is being undertaken to appreciate risks are understood so that decisions for action can mitigate this. Following the latest Rospa inspection report, various minor repairs will be carried out. A thoughtful member of the public spotted some graffiti on the play equipment and removed it – only certified safe products may be used.

**2345 Ideas for Written Piece – Parish News Line**

- Poplar tree on Didcott Way removed
- Raised beds to be installed to celebrate King Charles III Coronation
- Rospa play area inspection – minor repairs to be carried out

**The meeting ended at 9.09 pm**

**Annual Parish Council meeting May 18 2023 @ 7.30pm, Sports pavilion**