

# Appleby Magna Parish Council Minutes

[www.applebymagnaparishcouncil.co.uk](http://www.applebymagnaparishcouncil.co.uk)  
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2 November 2023, 7.30 pm, Appleby Magna sports pavilion

**Present:** - Cllrs Emma Bird (Chair), Kevin Jones, Sue Mitchell, Matt Woodford, Charles Sainty, Clerk Lindsay Swinfield, Andrew Smallwood (LCC), representatives from Cameron Homes x 2, six members of the public.

**23129 Apologies** – Cllr Whitehurst – accepted.

**23130** In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on the agenda. Clerk to report any written requests for dispensation in respect of items on the agenda.

**23131 Open forum for members of the public and press**, 3 minutes per person allowed with a maximum of 15 minutes for the session– meeting adjourned to allow participation.

Cllr Sainty is on the list for training to be a voluntary Flood Warden; however the village needs more residents to be trained – a request will be issued and a list compiled. Training courses will be investigated. A WhatsApp group had been formed and letters and posters issued – to help manage flooding in the village – little response had been received so this will be re-generated. **Action: re-send letters and put posters up, contact LCC re training courses.**

A new risk assessment re flooding needs to be put together with full reports collated and acted upon – to include ‘what to do in a flood emergency’. Storage for gel bags needs to be re-assessed following vandalism and theft of current stores. There is space in Old End for a storage unit to hold gel bags – but the lock code must be made available. **Action: Review storage and look at production of a comprehensive risk assessment.**

Andrew Smallwood (LCC) gave an update on Severn Trent (a budget to assist Appleby Magna re flooding is not in place yet). LCC working with Trent Rivers Trust and the Environment Agency to secure funding - if this is successful it could cover works in Duck Lake, Old End and local farms. If the bid is successful we should know around April 2024. The Government has activated a flood grant but Leicestershire doesn't qualify. LCC needs to know which properties in Appleby Magna are at risk of ‘internal flooding’.

The telemetry system doesn't seem to have been set up properly – this needs to be addressed as it warns of flood risk. **Action: PC to look into this.**

Cameron Homes representatives outlined the possibility (no plans formed yet or details available at this stage) of a development between Top Street and Church Street – NWLDC local plan has not been finalised yet – should be released around 15/11/23. Cameron Homes have researched flooding in the village and are putting together flood modelling to cut the risk (as they have done in Breedon).

*All left the meeting – leaving Cllrs and the Clerk to continue.*

**23132** Minutes of the Parish Council meeting held on 5 October 2023 unanimously **RESOLVED** and signed by the Chairman.

**23133 Decisions made under delegated powers** – Nil

**23134 Police / Neighbourhood Watch Matters** – all crime reports can be viewed at [www.Police.uk](http://www.Police.uk) and type in the relevant postcode – however reports are always two months behind.  
*Please ring 0116 2222222 or 101 or Crimestoppers 0800 555 111 to report suspicious behaviour or crimes. [www.neighbourhoodlink.co.uk](http://www.neighbourhoodlink.co.uk) or [www.leics.police.uk/support](http://www.leics.police.uk/support). To have your say [www.leics.police.uk/haveyoursay](http://www.leics.police.uk/haveyoursay).*

**23135 Planning Applications – nil.**

**23136 Planning Decision Notices – nil to report**

- a. Variation of condition 2 of planning permission 21/01022/FUL to amend the single storey rear extension (part) to form a garden room at 3 Top Street – granted.

**23137 Footpaths, Hedgerows, Street and Allotment Matters** – some footpaths reported as dangerous, areas have been marked by LCC but no remedial work carried out yet.

**23138 Appleby Recreation Sport ground**

- a. Hedges - need cutting back re a resident, also some trees need to be pruned. **Action: contact Richard re trees and review hedges.**

**23139 General Items for discussion**

- a. Resilience group update & flood issues in the village & flood equipment – ongoing item with Trent Rivers Trust liaising with the PC and other departments.
- b. Speed sign data shows serious speeding in the village – average Top Street speed showing at 35mph, but persistent motorists reaching 55mph; Rectory Lane ave speed is 34 mph - police are monitoring data.
- c. Parish questionnaire update – remove from agenda until further notice. **Action: remove.**
- d. Hedgehog appeal – add to PC website. **Action: add to PC site.**
- e. Christmas tree for the village – it was **RESOLVED** unanimous to provide a real Christmas tree (planted) and battery operated lights for the village – a tree with roots will be planted and Christmas lights fitted – date to be arranged. **Action: sort out tree and lights.**
- f. Parish Council meeting dates for 2024 – distributed and agreed.
- g. Citizens Advice Grant – **RESOLVED** to donate £300.00 – unanimous. **Action: Inform CAB.**

**23140 Financial Matters**

- a. Approve payments & reconciliation reports – Payments list (£1146.96) unanimously **RESOLVED**, reconciliation report unanimously **RESOLVED**.

**23141 Risk Assessment for all relevant areas & play area inspection report** from ROSPA also includes flood risk – ongoing, carried out on a regular basis. Refer to minute 23131.

**23142 Ideas for Written Piece – Parish News Line**

- a. The village needs voluntary flood and snow wardens, please contact [clerk@apmagpc.com](mailto:clerk@apmagpc.com)
- b. A special thank you to teachers and students of Year 6, Sir John Moore School for putting the Remembrance Day poppies up.
- c. A Christmas tree (with roots) will be planted close to the main village sign, the tree will also have lights displayed.

**The meeting ended at 9pm**

**Parish Council meeting 7 December 2023 @ 7.30pm, Sports pavilion**